

Appendix 5: Human Resources Development

A. Soft Skill and Society Activities

1. Hari Keluarga AKUATROP. (2 – 3 Julai 2010)
2. Majlis Perpisahan dan Kesyukuran staf AKUATROP (22 Julai 2010)
3. Majlis berbuka Puasa bersama staf AKUATROP (26 Ogos 2010)
4. Penyertaan di dalam sukan staf UMT (sepanjang tahun 2010)

B. Workshop / Practical / Courses Participating by AKUATROP Staffs Organized By UMT

• January

1. Taklimat Perkhidmatan - Pengesahan Jawatan dan Rekod Perkhidmatan (TLM52), 12th January 2010, Dewan Persidangan Redang.
2. Taklimat e-Cuti & e-LNPT (TLM54), 12th January 2010, Dewan Auditorium, PSNZ.
3. Sesi Pembentangan Petunjuk Prestasi Utama (KPI) Kumpulan Akademik UMT (8990001), 12th January 2010 - 14th January 2010, Awana Kijal Golf, Beach & Spa Resort, Kemaman Terengganu.
4. Taklimat Kesedaran Sebagai Pembayar Cukai Pendapatan oleh LHDNM (8010094), 13th January 2010, Dewan Persidangan Redang.
5. Pelaksanaan PTK Menggunakan Kaedah Penilaian Kompetensi Berterusan (PKB) Untuk Kumpulan Pengurusan (8100044), 14th January 2010, Dewan Persidangan Redang.
6. Taklimat Sistem Pelajar Siswazah (SPS) UMT (8220030), 21st January 2010, Makmal Aplikasi, Kompleks Kuliah.
7. KURSUS PENGURUSAN KUALITI MENYELURUH (TQM) (QMT40), 25th January 2010 - 26th January 2010, Sumai Hotel Apartment, K.Terengganu.
8. Seminar Profesionalisme Pentadbiran Dalam Era Globalisasi (SEM106), 25th January 2010 - 26th January 2010, Hotel Promenade, Kota Kinabalu, Sabah.
9. Kursus Pengurusan Masa yang Berkesan (MGT60), 25th January 2010 – 26th January 2010, Dewan Persidangan Redang.
10. Sesi Pembentangan Petunjuk Prestasi Utama (KPI) Kumpulan Pengurusan dan Perkhidmatan UMT (8990003), 26th January 2010 – 27th January 2010, Taman Tamadun Islam, Kuala Terengganu.

• February

1. Taklimat Pengurusan Perolehan dari Perspektif Jabatan Audit Negara (FIN34), 2nd February 2010, Auditorium Mahyuddin, FPE.
2. Taklimat Geran Science Fund (MOA & MOSTI) (8290005), 3rd February 2010, Auditorium PSNZ, UMT.
3. Taklimat Pengguna Untuk Sistem Latihan Atas Talian (E-Latihan) (MGT106), 9th February 2010, Dewan Auditorium, PSNZ, UMT.
4. Sesi Pembentangan Program Attachment Luar Negara (8100046), 9th February 2010, Auditorium PSNZ.
5. Taklimat Sistem Pengawasan Berkesan Melalui Audit Dalam. (TLM63), 9th February 2010, Auditorium PSNZ, UMT.
6. Pembentangan Laporan COPPA Fasa 2 (Area 5-9) (8500076), 10th February 2010, Bilik Karpit Biru, Dewan Sultan Mizan, UMT.
7. Kursus Kecemerlangan Dalam Pengurusan Pejabat (MGT110), 15th July 2010 – 17th July 2010, Residence Resort Paka, Terengganu.
8. Kursus Protokol dan Etiket Sosial (LED21), 21st February 2010 – 22nd February 2010, Hotel Felda Residence Kuala Terengganu.

9. Taklimat Pelaksanaan PTK Menggunakan Kaedah Penilaian Kompetensi Berterusan (PKB) Utk Pegawai Kump. Akademik (8100047), 24th February 2010, Auditorium PSNZ, UMT.
10. Bengkel Peningkatan Profesionalisme Pensyarah (Siri OBE) (8500087), 24th February 2010, Bilik Karpet Biru, DSM.
11. Kursus PKB (TK6) Komponen Generik Bagi Pensyarah : Kepimpinan Akademik (8100075), 24th February 2010, Hotel Grand Continental Kuala Terengganu.
12. Ceramah Kecelaruhan Jiwa Warga Kampus (8270001), 25th February 2010, Auditorium PSNZ, UMT.

- **March**

1. Kursus Juru Acara Majlis (LED45), 1st March 2010, Gem Beach Resort.
2. Bengkel Train the Trainer Good Aquaculture Practices (8930017), 8th March 2010 – 12th March 2010, Hotel Regency, Kedah.
3. Kempen Kesedaran Kanser Payudara (8270003), 8th March 2010, Auditorium Mahyuddin FPE, UMT.
4. Kursus Asas dan Pertengahan Adobe Photoshop CS3 (ICT45), 8th March 2010, Makmal Aplikasi 1, Kompleks Kuliah, UMT.
5. Kursus Pengurusan Rekod, Fail Dan Surat-Menyurat (MGT79), 8th March 2010 – 9th March 2010, Kuala Terengganu Golf Resort.
6. Ceramah Adakah Tulang Belakang Anda Bermasalah (8270002), 11th March 2010, Auditorium PSNZ, UMT.
7. Seminar and Workshop on Advanced Research Microscope "TEM and Tabletop SEM" (8930018), 15th March 2010 – 16th March 2010, Auditorium FPE.
8. Kursus Komunikasi Berkesan (LNC28), 17th March 2010 – 18th March 2010, KT Golf Resort, Kuala Terengganu.
9. Program Research Talk on Lake Kenyir Study (8290003), 21st March 2010, Gem Beach Resort, Kuala Terengganu.
10. Sesi Pembentangan Program Attachment Luar Negara Kali Ke-2 (8100048), 22nd March 2010, Auditorium PSNZ, UMT.
11. Ceramah "How to make a Good Presentation and Tips to Learn English" (8140029), 22nd March 2010, Bina Syarahan, UMT.
12. Bengkel Biotechnology ~ Exploring the Potential of Microalgae (8240050), 24th March 2010, Kompleks Makmal Institut Bioteknologi Marin, UMT.
13. Taklimat Brain Gain Malaysia oleh Kementerian Sains, Teknologi dan Inovasi Malaysia (MOSTI) (8290001), 29th March 2010, Rumah Tamu, UMT.
14. Syarahan Inaugural UMT Bil. 1/2010 (8200066), 29th March 2010, Auditorium Mahyuddin FPE.
15. Kursus Bahasa Inggeris (LNC27), 29th March 2010 – 30th March 2010, Sumai Suite Hotel, Kuala Terengganu.

- **April**

1. Taklimat Perolehan Pembelian Terus Fasa 1 20/04/10 (8010116), 7th April 2010, Auditorium PSNZ, UMT.
2. IP Talk (8290006), 11th April 2010, Dewan Bina Syarahan, FPE.
3. R & D Funding Structure for RMK - 10, MOSTI (8290009), 11th April 2010, Bilik Karpet Biru, Dewan Sultan Mizan, UMT.
4. Global Bridge: Malaysia Commercialisation Assistance Programme and Introduction to Bionexus Status (8250038), 13th April 2010, Dewan Senat, Bangunan Canseleri dan Pentadbiran, UMT.
5. Cradle Commercialisation Workshop (8250036), 13th April 2010, Kuala Terengganu Golf Resort.

6. Program Sesi Brainstorming UMT Research Niche Area (8290018), 14th April 2010, Dewan Seri Jembal K Terengganu Golf Resort.
7. Kursus Five Disciplines of Innovation (8930019), 19th April 2010 – 21st April 2010, Impiana Hotel KLCC & SPA
8. Taklimat Insuran Berkelompok Takaful Malaysia (TLM57), 19th April 2010, Bilik Mesyuarat Rumah Universiti, UMT.
9. Ceramah Kesihatan berkenaan sakit puan (8140031), 22nd April 2010, Dewan Syed Jalaluddin, FST.
10. E-latihan (WRK114), 25th April 2010, Makmal Aplikasi 1, Kompleks Kuliah, UMT.
11. Taklimat Pengurusan Kenderaan Universiti (8290007), 26th April 2010, Bilik Mesyuarat RMIC, UMT.
12. Ekspedisi ke Tasik Kenyir (Taman Negara) (8290014), 28th April 2010 – 30th April 2010, Taman Negara Terengganu (Tasik Kenyir).
13. Syarahan Inaugural Bil. 2/2010 (8200068), 29th April 2010, Auditorium Mahyuddin, FPE, UMT.
14. Kursus Peralatan Makmal, Mikroskop dan Multiparameter, JSPA, FASM (8900100), 19th April 2010 – 20th April 2010, Makmal Anatomi dan Fisiologi, JSPA.
15. Kursus Pemikiran Kreatif (MOT30), 21st April 2010 – 22nd April 2010, Hotel Felda Residence, Kuala Terengganu.
16. Workshop: System Approached For Understanding Disease And Discovery of New Drugs: Biologi of The Future (8240053), 22nd April 2010, Kompleks Makmal Institut Bioteknologi Marin, UMT.
17. Syarahan Umum "Model baru Ekonomi Penghayatan dan Penglibatan Warga Universiti dalam Perlaksanaannya" oleh prof. Dr. Nik Hashim bin Nik Mustapha (8200098), 22nd April 2010, Auditorium Perpustakaan Sultanah Nur Zahirah, UMT.
18. Bengkel Penggubalan Program Baru (8500098), 25th April 2010 – 26th April 2010, Bilik Tutorial Ilmu, Fakulti Pengurusan dan Ekonomi, UMT.
19. Bengkel Biotechnology ~ Exploring the Potential of Microalgae (8240050), 29th April 2010, Kompleks Makmal Institut Bioteknologi Marin, UMT.

- **May**

1. Kursus PTK5 - Pengurusan Inovasi (8500081), 3rd May 2010, Bilik Tutorial Ilmu, Fakulti Pengurusan dan Ekonomi, UMT.
2. Kursus PTK 5 - University Networking (8500082), 3rd May 2010, Bilik Tutorial Ilmu, Fakulti Pengurusan dan Ekonomi, UMT.
3. Forum of Draft Guidelines to Good Practices: Curriculum Design and Delivery (GGP:CDD) (8500073), 5th May 2010, Auditorium Mahyuddin, FPE.
4. Taklimat Transformasi Minda (TLM58), 6th May 2010, Dewan Mayhuddin, Fakulti Pengurusan dan Ekonomi, UMT.
5. UMT 9th International Annual Symposium On Sustainability Science And Management (UMTAS 2010) (8240052), 8th May 2010 – 11th May 2010, Permai Inn, Kuala Terengganu, Terengganu Darul Iman.
6. Taklimat Permohonan FRGS Fasa 2/2010 (8290010), 12th May 2010, Auditorium Mahyuddin, FPE.
7. Kursus Pengurusan Stress (MGT21), 16th May 2010 – 19th May 2010, Bukit Keluang Beach Resort.
8. Asas Penyelenggaraan Komputer (ICT02), 18th May 2010 – 19th May 2010, Makmal Aplikasi 1, Kompleks Kuliah.
9. Taklimat Tuntutan Perjalanan (TLM07), 19th May 2010 – 20th May 2010, Dewan Auditorium, PSNZ.

10. Memperkasa Penerbitan UMT Sesi Taklimat dan Dialog Bersama Ketua Penerbit UMT (8830005), 25th May 2010, Auditorium Mahyuddin, Fakulti Pengurusan dan Ekonomi, UMT.
11. Kursus Pengendalian Alat Untuk Analisis Kualiti Air (8930023), 26th May 2010 -27th May 2010, Makmal Analisis Kualiti Air, AKUATROP.
12. Kursus Membuat Keputusan Berkesan (MGT104), 26th May 2010 – 27th May 2010, Dewan Persidangan Redang.
13. Nikon Confocal Microscope Application and Live Cell Imaging Workshop (8930021), 31st May 2010, Bina Syarahan, FPE.
14. Kursus How To Write an Award Winning Research Proposal anjuran Pusat Penyelidikan Kepimpinan & Inovasi AKEPT (8290036), 31st May 2010, Hotel Eastin, Petaling Jaya.

- **June**

1. Taklimat Kemudahan Pinjaman Perumahan (TLM56), 10th June 2010, Auditorium PSNZ.

- **July**

1. Bengkel Penggunaan Dan Pengendalian UV-Vis Spectrophotometer (8600126), 7th July 2010, Makmal Biokimia, Jabatan Sains Biologi, FST.
2. Kursus Asas Prosedur Kewangan (FIN33), 7th July 2010 – 8th July 2010, KT Golf Resort, Kuala Terengganu.

- **August**

1. Kursus Pembinaan Soalan Berkesan (8100056), 3rd August 2010 – 4th August 2010, Kuala Terengganu Golf Resort.
2. Taklimat Perolehan Bagi Pembelian Terus (TLM61), 16th August 2010, Auditorium PSNZ, UMT.
3. Taklimat Pengurusan Inventori & Aset (TLM59), 18th August 2010, Auditorium PSNZ.
4. Biotech Talk Series 8/2010/Biotechnology: Whats known and Whats Next? (8240063), 25th August 2010, Auditorium Mahyuddin (FPE).

- **September**

1. Bengkel e-Kuliah Siri 3/2010 (8500102), 29th September 2010 – 30th September 2010, Makmal Al-Safa, UMT.

- **October**

1. Seminar Kesedaran Harta Intelek Peringkat Zon Timur (MyIPO) (8290017), 7th October 2010, Auditorium Mahyuddin, FPE.
2. Bengkel Kenaikan Pangkat (Bukan Akademik) (8100068), 11th October 2010, Kuala Terengganu Golf Resort.
3. A Workshop on Genomics and Bioinformatics for Marine Applications (8240072), 12th October 2010, Makmal Aplikasi, FST.
4. Kursus Induksi (Modul Khusus) bagi Kumpulan Sokongan II dan III (Gred 1 - 26) Kali Ke - 13 Bil. 2/2010 (IKD03), 17th October 2010 – 23rd October 2010, Bilik Karpas Biru, Dewan Sultan Mizan, UMT & Residence Resort Paka, Terengganu.
5. Taklimat Untuk Pegawai Penerima Aset (8010129), 18th October 2010, Dewan Auditorium PSNZ.
6. Kursus Pengurusan Mesyuarat (MGT114), 21st October 2010 – 23rd October 2010, Residence Resort Paka, Terengganu.
7. Kursus Induksi (Modul Umum) bagi Kumpulan Sokongan II dan III (Gred 1 - 26) Kali Ke - 13 Bil. 2/2010 (IKD04), 24th October 2010 – 3rd November 2010, Bilik Karpas Biru, Dewan Sultan Mizan, UMT.

- **November**

1. Workshop on "Myxosporea of Cage-cultured Catfishes in Malaysia and Myxozoan Infections in Cultured Fishes and Fishes of Tasik Kenyir Reservoir, Malaysia" (8930025), 3rd November 2010, Auditorium Perpustakaan Sultanah Nur Zahirah.
2. Bengkel Juruacara Majlis (8200115), 4th November 2010, Dewan Sultan Mizan.
3. Bengkel Capacity Building in University Start up: Bringing R&D to Marketplace (8250039), 7th November 2010, Primula Beach Hotel, Kuala Terengganu.
4. Organisasi Berintegriti (TLM55), 15th November 2010, Dewan Auditorium, PSNZ, UMT.
5. Taklimat Sistem Penyelenggaraan Universiti (TLM64), 22nd November 2010, Auditorium PSNZ, UMT.
6. Ujian Rintis Sistem Perjalanan Dalam Negeri (e-Claim) (8010107), 22nd November 2010, Makmal Aplikasi, FPE.
7. Kursus Laman Web (8200123), 26th November – 28th November 2010, Kompleks Kuliah FST, UMT.
8. Bengkel Polisi Harta Intelek, UMT (8290035), 30th November 2010 – 2nd December 2010, Awana Kijal Golf, Beach & Spa Resort Terengganu.

- **December**

1. Kursus Pentadbiran dan pengurusan Pejabat (MGT119), 13th December 2010 – 14th December 2010, Hotel Tanjung Vista, Kuala Terengganu.
2. Kursus Induksi Kumpulan Pengurusan dan Profesional dan Kumpulan Sokongan (Gred 27 - 32) (Modul Umum) (IKP14), 13th December 2010, Bukit Keluang Beach Resort, Besut, Terengganu dan Bilik Karpas Biru, Dewan Sultan Mizan, UMT.
3. Taklimat Roadshow MYREN (Malaysian Research & Education Network) (8290030), 14th December 2010, Dewan Bina Syarahan, FPE.
4. Taklimat Skim Perlindungan Takaful Maasyi Kelompok (8100085), 21st December 2010, Auditorium Mahyuddin, FPE.
5. Bengkel Biotechnology ~ Exploring the Potential of Microalgae (8240050), 21st December 2010, Kompleks Makmal Institut Bioteknologi Marin, UMT.
6. Kursus Windows Vista Anjuran Smart Computing (8210115), 22nd December 2010 -24th December 2010, Mutiara Smart Computing Sdn. Bhd., Puchong, Selangor.
7. Ujian Rintis Sistem Pelajar Siswazah (SPS) Sekolah Siswazah, UMT (8220041), 27th December 2010, Makmal Komputer Aras Satu, FPE, UMT.

C. Workshop / Practical / Courses Participating by AKUATROP Staffs Organized by Other Institutions or Agencies

- **January / February**

1. Bengkel pembentangan petunjuk prestos (KPI) 2009 dan sasaran 2010, 12th – 14th January 2010. (Selasa - Khamis) - Awana Kijal Golf, Beach & SPA Resort, Kemaman. Terengganu

- **March**

1. Bengkel Train The Trainor – Good Aquaculture Practices (GaqPs), 7th March 2010 – Hotel Regency, Alor Setar Kedah
2. Annual International Seminar on Marine Science & Aquaculture, 10th – 12th March 2010 - Borneo Marine Research Institute, Universiti Malaysia Sabah, Kota Kinabalu, Sabah.

- **April**
 1. SRI International's Five Disciplines of Innovation Detailed programme, 19th April 2010 – Impiana Hotel KLCC & Spa
- **May**
 1. UMTAS 2010, 8th – 11th May 2010- Permai Inn, Kuala Terengganu
 2. International Invention, Innovation, Industrial Design and Technology (ITEX 2010), 16th May 2010 - Impiana KLCC
 3. National Conference on Natural Resources (NCNR2010), Universiti Malaysia Kelantan, 18th – 19th May 2010, Kota Bharu, Kelantan.
- **August**
 1. Technopreneur & Innovation Open Day III dan Eminent Speker Series, 2nd August 2010 - KLCC
- **September**
 1. Sesi Perbincangan dan Lawatan ke Institut Penyelidikan Air Tawar Gelama Lemi, Titi, Negeri Sembilan, 2nd September 2010 – Negeri Sembilan
- **October**
 1. Network on Aquaculture Development and Entrepreneurship, Contributor, 19th October 2010 -20th October 2010, Universiti Malaysia Kelantan.
- **November**
 1. Bio Malaysia Conference and Exhibition 2010, 1st - 3rd November 2010 –KLCC
 2. 4th International Conference on Postgraduate Education, (ICPE-4), Contributor, 27th November 2010 – 28th November 2010, Cititel Hotel, Midvalley, Kuala Lumpur.
 3. International Conference for Postgraduate Education ke-4 (ICPE-4) 2010, 28th November 2010 – Hotel Cititel Midvalley.
- **December**
 1. Malaysia Research & Education Network (MYREN) Roadshow at UMT, 14th December 2010 – Dewan Bina Syarahan

D. Official Visit or Working Visit by AKUATROP Staffs to Overseas

- **Assoc. Prof. Dr. Anuar Hasan**
 1. Lawatan kebudayaan Staf dan Pelajar UMT ke Prince of Songkla University, Thailand 8 Julai 2010 - Thailand
- **Dr. Zaleha Kassim**
 1. Soka University, Hachioji, Tokyo Japan (22-27 Mei 2010)



Dr. Zaleha Kassim at Soka University, Hachioji, Tokyo Japan

2. Chennai Trade Centre, Chennai India (26-28 Nov 2010)



Dr. Zaleha Kassim at Chennai Trade Centre, Chennai India

- **Dr. Anil Chatterji**

1. ***French Embassy Travel Grants***

Visit to different French institutions to explore possibilities of developing collaborative network programmes.



Dr. Anil Chatterji and Dr. Norazanwati during the visit to Institute Pasteur, Paris.